

LITTLE GLEMHAM PARISH COUNCIL**Minutes of the Parish Council held on 10 January 2024 in the Village Hall**

LG23: **58 Public Speaking** Members of the public may speak but are limited to 3 mins per subject at the discretion of the Chair

One member of the public raised several questions:

Regarding flooding issues and flood report. This is handled by SCC

Regarding ditch maintenance. LGPC have no power to enforce this, Lovely to be SCC or the Environment Agency

Regarding the Defibrillator box number which should be displayed on the box

Regarding the noticeboard lock which is broken, this will be mended within the next couple of weeks

LG23: **59 Attendees**

From the Council Laura Tregent (Chair)
 Lynne Gibbs
 Nicola Thomas
 Alistair Besly (Clerk)

It was proposed that Cllr Tregent chair the meeting in the absence of Cllr Williams. **All Agreed**

LG23: **60** From the Public 2

LG23: **61 Apologies** Daniel Williams

LG23: **62 Declaration of Interest:** None

LG23: **63 Confirmation of Minutes** To approve and sign the Minutes of the Council meeting on 8 November 2023

It was proposed that the Minutes of the Council meeting on 8 November 2023 be signed as a correct record. **All Agreed.** Cllr Williams chaired that meeting so will sign the minutes at the next opportunity

LG23: **64 Co-Option of new Councillor:** Held over until the next meeting

LG23: **65 Suffolk County Councillors Report:** *None Received*

LG23: **66 District Councillors report:** *Published post meeting*

LG23: **67 Chair's Report:** None Received

LG23: **68 Clerk's Report** - None beyond items on the agenda

LG23: **69 Finance Report and bank reconciliation:** *Circulated and attached in Annex 1.* There were no questions

LG23: **70 Payments approval**

The payments schedule was reviewed and it was proposed that it should be authorised.

All Agreed

LG23: **71 Review draft budget and consider precept required:** *Circulated*

The budget was reviewed and it was proposed that it be approved. **All Agreed**

It was proposed that a precept of £4,615 be requested which requires no percentage change to residents. **All Agreed**

LG23: **72 Community area update:** Clerk to obtain a quote to remove equipment from Richard Ellis

72.1 It was proposed that Richard Ellis quote of £590 be accepted for removal of the play equipment and that his invoice be paid immediately on completion. **All Agreed**

LG23: **73 Planning: Review DC/23/4437/FUL** Proposal: Remove 3 ground floor windows and replace with purpose made windows to match existing.

Site address: The Lion Inn , Main Road, Little Glemham, Woodbridge, Suffolk IP13 0BA

It was proposed that LGPC enter a "No Objection" response. **All Agreed**

LG23: **74 Footpaths**

It was noted that the footpaths are in a mess as usual at this time of year because land owners plough them up and do not reinstate. A village footpath walk was suggested.

LG23: **75 Discuss project definition for opening up the community wooded area**

A woodland plan walk was suggested to review what might be needed

LG23: 76 Reporting items for the next meeting

Dan has the litter picking equipment and has also checked the Defibrillator

LG23: 77 Date of next meeting: 13 March 2024

Other items to note:

Lynne has suggested a fortnightly coffee morning to make use of the village hall.
She will also complete the library survey

Signed as a correct record

Laura Tregent - Chair

Annex 1

Little Glemham Parish Council

Finance Report: January 2024 - Headlines

Bank	Balance at bank on 2 January 2024 £9,739.12
Budget	First draft needs to be reviewed and precept considered

Payments Schedule

Suffolk Air Ambulance	Donation	50.00
Citizens Advice East Suffolk	Donation	50.00
A Besly	Salary Q3	474.00
HMRC	PAYE Q3	315.60
E-On	Power	84.58
		974.18

2023-24 Variance to Budget

Budget		Actual to date		Variance	Comments
4,410.00	Precept	4,410.00		-	
	- Bank Interest	37.49		37.49	
	- Grants	-		-	
	- Misc	-		-	
410.00	VAT Reclaim	37.40		(372.60)	
	- Community Area Project	-		-	
	- CIL	3,217.90		3,217.90	
	- -	-		-	
4,820.00	TOTAL RECEIPTS	7,702.79	-	-	2,882.79
2,325.00	Salaries	2,080.80		244.20	
85.00	Admin	94.59		(9.59)	
350.00	Insurance	348.05		1.95	
	- Capital	-		-	
	- Maintenance	111.39		(111.39)	
350.00	Training	-		350.00	For consideration
100.00	LGA s137	-		100.00	Donations
800.00	Misc	33.66		766.34	
90.00	Audit	130.00		(40.00)	
200.00	Streetlighting	179.23		20.77	likely to be over budget
100.00	Clerk's Expenses	-		100.00	Unlikely to be any
180.00	Subscriptions	159.19		20.81	SALC
	- Bus Shelter	-		-	
	- LGAs142	100.00		(100.00)	Donations
	- Community Area Project	95.00		(95.00)	Rent and safety check
50.00	VAT	22.93		27.07	
4,630.00	TOTAL PAYMENTS	3,354.84			1,275.16
190.00	Net Under/(Over) expenditure	4,347.95			4,157.95

Summary and Bank Reconciliation

RECEIPTS & PAYMENTS SUMMARY

Balance as at 1st April	4,501.57
Total Receipts	7,702.79
Less Payments	3,354.84
Balance	8,849.52

CUMULATIVE FUNDS REPRESENTED BY

Community Account	1,213.79
Business Premium Account	8,525.33
Add Unpresented Income	-
Less Unpresented Cheques	(889.60)
Balance c/f	8,849.52

Trial -

Unpresented Cheques

100,916.00	50.00
100,917.00	50.00
100,918.00	474.00
100,919.00	315.60
0.00	-
0.00	-
0.00	-
0.00	-
0.00	-
Total	889.60

Statement of Reserves 2023-24

	Reserves as at 01/04/2023	Transaction Summary		Balance C/F
		Receipts	Payments (Net of VAT)	
General - Precept Reserve (50%)	2,200.00	-	-	2,200.00
Community Area Project (Jubilee)	545.50	-	-	545.50
Total earmarked reserves	4,245.50	-	-	4,245.50
Unallocated balance at bank less unpresented cheques				4,604.02
Total Cumulative Funds				8,849.52

