

LITTLE GLEMHAM PARISH COUNCIL**Minutes of the Parish Council held on 8 November 2023 in the Village Hall**

- LG23: **38 Public Speaking** Members of the public may speak but are limited to 3 mins per subject at the discretion of the Chair
- LG23: **39 Attendees**
 From the Council Daniel Williams
 Lynne Gibbs
 Laura Tregent
 Nicola Thomas
 Sally Noble (ESC)
 Alistair Besly (Clerk)
- LG23: **40 From the Public**
- LG23: **41 Apologies** None
- LG23: **42 Declaration of Interest:** None
- LG23: **43 Confirmation of Minutes** To approve and sign the Minutes of the Council meeting on 13 September 2023
 It was proposed that the Minutes of the Council meeting on 13 September 2023 be signed as a correct record. **All Agreed.** The Chair signed the minutes
- LG23: **44 Co-Option of new Councillor:** Held over until the next meeting
- LG23: **45 Suffolk County Councillors Report:** *Published*
- LG23: **46 District Councillors report:** *Published*
 Sally explained the role of the Community Partnership and confirmed that Parish Councils can send a representative to meetings. There is funding available.
 Regarding energy projects, Sally confirmed that East Suffolk Council's preference is to have infrastructure offshore.
 It was noted that the footway alongside the A12 between Little Glemham and Marlesford was impassable in places.
Post Meeting Note: Richard Cooper from Marlesford PC has raised this
- LG23: **47 Chair's Report:**
 Dan has not been able to get the play equipment removed. Clerk to ask Richard Ellis.
 Dan has got the litter picking equipment and has updated the Defibrillator pads.
 He noted that Next-door has a reported a burglary locally
- LG23: **48 Clerk's Report** - None beyond items on the agenda
 It was noted that the street lights were not LED. Clerk to ask for a quote to convert them
- LG23: **49 Finance Report and bank reconciliation:** *Circulated and attached in Annex 1.* There were no questions
- LG23: **50 Payments approval**
 The payments schedule was reviewed and it was proposed that it should be authorised.
All Agreed
- LG23: **51 Review draft budget and consider precept required:** *Circulated*
 The budget was reviewed and it was proposed that it be approved as a draft, to be finalised in January. **All Agreed**
 It was also proposed that the following donations be made:
 £50: Suffolk Air Ambulance
 £50: Citizens Advice East Suffolk. All Agreed
- LG23: **52 Community area update:** Clerk to obtain a quote to remove equipment from Richard Ellis
- LG23: **53 Proposal to plant daffodils in the community area: All agreed.** Meet at 11:15 on 11 November
- LG23: **54 New councillors:** There is a lady in Shop Lane who may be interested once she has resided here for 12 months

LG23: 55 Footpaths

It was noted that the footpaths are in a mess as usual at this time of year because land owners plough them up and do not reinstate. A village footpath walk was suggested.

LG23: 56 Litter Pick Equipment and Defibrillator box

Dan has the litter picking equipment and has also checked the Defibrillator

LG23: 57 Date of next meeting: Wednesday 10 January 2024 at 18:00

Other items to note:

Lynne has suggested a fortnightly coffee morning to make use of the village hall.
She will also complete the library survey

Signed as a correct record

Daniel Williams - Chair

Annex 1

Little Glemham Parish Council

Finance Report: November 2023 - Headlines

Bank	Balance at bank on 6 November 2023 £9,847.20
Budget	First draft needs to be reviewed and precept considered

Payments Schedule

N Power	50.86
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50.86

2023-24 Variance to Budget

Budget		Actual to date		Variance	Comments
					x.xx Favourable Variance (x.xx) Adverse Variance
4,410.00	Precept	4,410.00		-	
	- Bank Interest	4.71		4.71	
	- Grants	-		-	
	- Misc	-		-	
410.00	VAT Reclaim	37.40		(372.60)	
	- Community Area Project	-		-	
	- CIL	3,217.90		3,217.90	
	-	-		-	
4,820.00	TOTAL RECEIPTS	7,670.01		2,850.01	
2,325.00	Salaries	1,291.20		1,033.80	
85.00	Admin	94.59		(9.59)	
350.00	Insurance	348.05		1.95	
	- Capital	-		-	
	- Maintenance	111.39		(111.39)	
350.00	Training	-		350.00	For consideration
100.00	LGA s137	-		100.00	Donations
800.00	Misc	33.66		766.34	
90.00	Audit	130.00		(40.00)	
200.00	Streetlighting	179.23		20.77	likely to be over budget
100.00	Clerk's Expenses	-		100.00	Unlikely to be any
180.00	Subscriptions	159.19		20.81	SALC
	- Bus Shelter	-		-	
	- LGAs142	-		-	Donations
	- Community Area Project	5.00		(5.00)	Rent and safety check
50.00	VAT	22.93		27.07	
4,630.00	TOTAL PAYMENTS	2,375.24		2,254.76	
190.00	Net Under/(Over) expenditure	5,294.77		5,104.77	

Summary and Bank Reconciliation

RECEIPTS & PAYMENTS SUMMARY

Balance as at 1st April	4,501.57
Total Receipts	7,670.01
Less Payments	2,375.24
Balance	9,796.34

CUMULATIVE FUNDS REPRESENTED BY

Community Account	354.65
Business Premium Account	9,492.55
Add Unpresented Income	-
Less Unpresented Cheques	(50.86)
Balance c/f	9,796.34

Trial -

Unpresented Cheques

100914	50.86
0.00	-
0.00	-
0.00	-
0.00	-
0.00	-
0.00	-
0.00	-
0.00	-
Total	50.86

Statement of Reserves 2023-24

	Reserves as at	Transaction Summary		Balance C/F
		Receipts	Payments (Net of VAT)	
	01/04/2023			
General - Precept Reserve (50%	2,200.00	-	-	2,200.00
Community Area Project (Jubilee	545.50	-	-	545.50
Total earmarked reserves	4,245.50	-	-	4,245.50
Unallocated balance at bank less unpresented cheques				5,550.84
Total Cumulative Funds				9,796.34

