

**LITTLE GLEMHAM PARISH COUNCIL****Minutes of the Parish Council meeting held on 11 January 2022 in the Village Hall****Notes and Actions**

Item	Description	Actions and Agreements	Owner
1	<b>Public Speaking</b>	None	
2	<b>Attendees</b>		
	<b>From the Council:</b>	Stephen Bayfield	
		Frank Hilder (Chair)	
		Claire Peck	
		Lindsay Last	
		Daniel Williams	
		Alistair Besly [Clerk]	
	<b>From the Public</b>	<b>None</b>	
3	<b>Apologies</b>	Stephen Burroughs SCC, Carol Poulter ESC	
4	<b>Declaration of Interest:</b> None		
5	<b>Minutes</b>	The Minutes of the Parish Council meeting on 9 November 2021 were approved and	
6	<b>Suffolk County Councillors Report:</b> Circulated		<b>Stephen Burroughs</b>
7	<b>District Councillors report:</b> Circulated		<b>Carol Poulter</b>
8	<b>Chair's Report:</b> Attached in Annex 1 On point 6 para 4, it was noted that the monitoring officers advice regarding Co-option is contrary to legislation. [Section 79 and 80 of the Local Government Act 1972]		<b>Stephen</b>
9	<b>Co option of new councillor:</b> Stephen reported that Annie Broadbent was interested. Clerk to make contact		
10	<b>Clerk's Report</b> - It was noted that the streetlight on Church road has been repaired. Nothing further to report A question regarding LED streetlight conversion was raised. Clerk to ask Stephen Burroughs		<b>Clerk</b>
11	<b>Finance Report:</b> Circulated - There were no questions		
12	<b>Payments schedule</b> in the finance report totalling £49.13 was approved. <b>All agreed</b>		<b>Clerk</b>
13	<b>The draft budget was reviewed:</b> It was proposed to increase the precept by 5% to £4,410. It was proposed that the remaining budget be accepted as presented with total costs of £3,930. This will provide a surplus of £890 which will help bring the general reserve to a more acceptable level <b>All Agreed</b>		
14	<b>Appointment of Internal Auditors:</b> It was proposed that Heelis and Lodge be appointed as internal auditors. <b>All agreed</b>		
15	<b>Community Area Funding Report:</b> No further progress with the funding report. It was recognised that decisions need to be made regarding Community area usage and provision of facilities. These then need to be costed and grants applied for		
17	<b>Play Equipment maintenance.</b> Frank reported that the following actions have been completed: Move dog waste bin to a position outside the gate Cut back tree overhanging the gate when fully dormant The remaining actions are: Arrange for rotting side braces on the swings to be replaced Replace swing shackled from an approved play equipment manufacturer Replace a cap on an exposed nut Cut rotting overhang on tree stump off Remove damaged sign on the gate		

18	<p><b>Community Engagement:</b> The clerk reported the results of the questionnaire that had been received to date. Results collated in annex 2. As funding will be required to improve the community area the following actions were agreed  <b>Lindsay:</b> look up the cost of swings  <b>Dan:</b> investigate funding options  <b>Frank:</b> Contact SCC tree warden and look at costs for goal posts</p>	
19	<p><b>Safeguarding Policy:</b> It was proposed that the Council adopt the new safeguarding Policy as distributed after some minor typos had been corrected. Lindsay offered to be the initial Safeguarding Officer and confirmed she has a current DBS check, Dan agreed to take over after 3 years. <b>All Agreed</b>          Little Glemham Parish Council do not have Diversity or Equality policies</p>	
20	<p><b>LGA Code of Conduct:</b> New code being implemented by SALC is not yet available.</p>	
21	<p><b>Queen's Platinum Jubilee:</b> Thursday 2 to Sunday 5 June 2022. It was agreed that an initial working group would meet to plan arrangements</p>	
14	<p><b>Date of next meeting: 8 March 2022</b></p>	

Signed as a correct record .....

Stephen Bayfield - Chair

**Annex 1 - Chairman's Report**

- 1 I attended a further A12 ,SZC Mitigation meeting via Teams on 14th December with Marlesford PC representative Richard Cooper. Present were ,Richard Bull, Andy Mower (EDF) Nick Cottman (WSP) Steve Merry (SCC) Carolyn Barnes (ESC) We heard that the road safety Audit was now complete and SCC were awaiting the export, however the signalised crossing in Little Glemham will need more work to ensure it can be accommodated. Next step is to pass it to the design team, SM will share the conclusions with LGPC. There were further discussions to get SCC to agree a maintenance commitment that would leave the quiet road surface proposed in good condition at the end of the SZC construction period. Steve Merry said this could only be agreed if EDF provides a commuted sum for this purpose.  
 Further discussion was held on the current 2VB design and how it needs to be realigned to accommodate for the future of bypassing Little Glemham and Marlesford. This item we were told is being actively pursued by our MP Dan Poulter. I note that this mornings EADT reinforced this, by carrying a news story very much to this effect and how much our Villages needs to be included.  
 An agreement was met that the Buttons Rd/A12 junction needs improvement although we could not get a commitment at this stage for funding, however WSP said they would organise a geographic survey of the junction. Extension of the 40mph limit to this point from a point beyond Peartree Farm is still under review and will be visited again at the next meeting. We asked for the acceptance of Community Monitoring of speeds through the 30mph zone, and to keep junction safety under review after SZC construction starts. The Next meeting once again Teams will be 28/02/2022 at 9-30am.
  
- 2 After receiving an invitation from East Suffolk Council I have registered an interest from our PC to have an Oak tree commemorating the Queen's platinum Jubilee which will be known as ...Treebillee.  
 The tree will be supplied with planting instructions and a commemorative plaque. Perhaps we could all have a think about where might be a suitable place to position the tree when it arrives.
  
- 3 Following a code of conduct complaint made by David Cutting, a representative of the Debney Trust, against me as Chairman of this Parish Council ,on my handling of the co-option process at a meeting held on the 9th February 2021 ,I wish to report that I have now received a response from the East Suffolk Council Monitoring Officer, who had engaged the service of a Council appointed independent person.  
 The decision reached ,concluded that I potentially engaged certain paragraphs of the Suffolk Local Code of Conduct in my role as the acting Chair, and that I allowed personal opinions to be raised between a fellow Councillor and the Debney Trust during this co-option process. In my defence I had stated that I had reminded the complaining Councillor on several occasions that we had no jurisdiction over the running of the Debney Trust and unresolved complaints should be made through the correct channels open to her. Although the situation was made more difficult for me by other unnecessary factors that evolved, the final and correct decision making was made under the guidance we received from SALC.  
 Having been fully intent throughout in sustaining an arbitrary role , and then being told that there is No right of appeal to their decision, I'm still considering the recommendation made that I should send a letter of apology to Mr Cutting. Another recommendation was that the Parish council should review their approach to Co-option so that a more objective assessment of an applicants suitability to be a Parish Councillor is made. Other further comments from the Monitoring Officer on this have been copied to our Parish Clerk. The Monitoring Officer has also provided a link for Residents to report concerns regarding private sector housing to East Suffolk Council.  
 I would suggest this should be highlighted on the Village web page as a reference point for the future.
  
- 4 I've also had a response to the email contact I made with Annie Broadbent, who you may remember approached us early last year after buying the Old barn at Peartree Farm. Annie is interested in becoming a Parish Councillor and has asked me to inform our Parish Clerk so he can start the Co-option process with her.
  
- 5 And finally, and on the same subject I would like to announce that the next meeting of the Little Glemham Parish Council will be my final full meeting. It is my wish not to seek re-election as a Parish Councillor in May. One of my main reasons for this decision is the fact that my Wife and I are spending more of our time living in Norfolk and therefore feel that I cannot commit myself to the demands of being a reliable Parish Councillor into the future. Thank you all, but rest assured that Barbara and I will always engage with community initiatives within the Village if we are available

Initials.....  
 Chair of the meeting

