

**LITTLE GLEMHAM PARISH COUNCIL****Minutes of the Parish Council meeting held on 13 April 2021 over Zoom****Attendees**

**From the Council** Stephen Bayfield (Chair)  
 Frank Hilder (Vice Chair)  
 Emma Angell  
 Lindsay Last  
 Kate Talbot-Hurn  
 Alistair Besly [Clerk]  
 Stephen Burroughs SCC

**From the Public** None

**Apologies** Eric Gore, Claire Peck, Carol Poulter ESC

**Declaration of Interest** None

**Minutes** Minutes of the meeting on 9 March 2021 have an outstanding query from Emma  
 Minutes of the extraordinary meeting on 17 March 2021 were agreed for signature

**Public Speaking** None

**Notes and Actions**

Agenda Item	Description	Actions and Agreements	Owner	Complete by date
1	<b>Suffolk County Councillors Report:</b> Stephen Burroughs report has been circulated and he highlighted some points to note: Postal vote requests have increased for the forthcoming council elections The CC are looking for more sites for charging points for electric cars in support of central government's deadline for electric car only sales Stephen will follow up with Highways regarding the sign board damage already reported			
2	<b>District Councillors report:</b> Carol Pouter's report has been circulated			
3	<b>Community Partnership Report:</b> Nicola Jenner's report has been circulated			
4	<b>Finance Report:</b> Year end Financial statements and review of internal controls have been circulated		<b>Clerk</b>	
4.1	<b>Payments</b>	The following payments were authorised SALC and NALC membership £143.26 E On Street light power £35.09 Pearce and Kemp Street Light Maintenance £58.20		
4.2	<b>Accounts</b>	2020/21 Accounting statements were approved which included: Financial summary, AGAR, Asset Register, Reserves		
4.3	<b>Exemption</b>	2020/21 Exemption Statement was approved		
4.4	<b>Internal Controls</b>	2020/21 Review of internal controls was approved and adopted		
4.5	<b>Audit Plan</b>	Heelis & Lodge Audit Plan was approved		
5	<b>Community area Lease: No further update</b>			
		The Clerk confirmed that the lease is with the Land Registry.	<b>Clerk</b>	
6	<b>Playing Field:</b> Emma raised the need for funding to update and replace equipment in the children's play area. Kate offered to pursue funding opportunities. Clerk will forward various emails regarding funding to Kate			
	<b>AP01 - 04/21</b>	Clerk to forward funding opportunities to Kate	<b>Clerk</b>	
	<b>AP02 - 04/21</b>	Kate to follow up with funding for play equipment	<b>Kate</b>	
	<b>AP06 - 10/20</b>	Frank offered to look at the damage to the swing with a view to repairing it - No Update		

7	<b>Playground and Defibrillator inspection.</b> Frank again requested that completed reports are sent to him and asked for an updated rota to include the new Councillors. The clerk will organise and distribute		Frank	
	<b>AP03 - 04/21</b>	Clerk to provide information on quiet lanes for the next meeting	Clerk	
8	<b>Neighbourhood Watch:</b> No further update		Frank	
9	<b>Little Glemham PC website:</b> The Clerk reported that the website content has been reorganised to enable current year documents to be posted		Clerk	
10	<b>Traffic on Church Road:</b> This issue is now with Steve Merry - Policy and development manager SCC: No further update Lindsay raised the issue of Motocross traffic on Church Road. One group used the Tinkerbrook road as requested but the other group used Church Road which caused chaos. Lindsay will obtain the secretary's details so a letter can be sent from the parish council requesting effective marshalling of traffic via Tinkerbrook. Stephen Burroughs confirmed that large event organisers should consult with the PC Stephen also recommended that the PC look at the SCC Quiet Lanes signage		Stephen	
	<b>AP04 - 04/21</b>	Clerk to update inspection rota, distribute and put on website	Clerk	
11	<b>Footpath between Church Road and Hoo Lane.</b> This should be ready to spray now. Stephen and Frank will follow up		Stephen	
12	<b>Sizewell C:</b> No further comment			
13	<b>Planning</b>	Planning Application DC/21/1630/FUL   Single storey flat roof extension to rear of existing house, following demolition of outbuilding.   8 Streetfield Church Road Little Glemham Suffolk IP13 0BQ was reviewed at the meeting and the Council have no objections. The clerk will update the planning portal		
19	<b>Road Sign and Footpath Sign</b>			
	<b>Road Sign</b>	The road sign at the Tinkerbrook end of Church Road has been reported using the Highways Reporting Tool. SCC responded that it was not a priority. Stephen Burroughs will follow up		

**Date of next meeting:** Due to Covid regulations, this has been brought forward to: Thursday 6 May 2021 Annual Parish Council meeting remotely over Zoom

Signed as a correct record .....

Stephen Bayfield - Chair