

# LITTLE GLEMHAM PARISH COUNCIL

## Notice of Meeting

**To members of the Council:** Your attendance is required at the rescheduled meeting of Little Glemham Parish Council which will be held remotely over Zoom on

**Tuesday 9 February 2021 at 20:00**

Alistair Besly, Parish Clerk

## Joining Remote Meetings

Following The Local Authorities Coronavirus - Flexibility of Local Authority Meetings Regulations;

**This meeting will be held remotely over Zoom.**

**Councillors** will receive joining details before the meeting

**Members of the public** who wish to attend must contact the clerk no later than Sunday 7 February for details.

## AGENDA

### Attendees

From the Council

From the Public

### Apologies

### Declaration of Interest

**Minutes** To approve and sign the Minutes of the Council meeting on 18 January 2021

### Notes and Actions

| Agenda Item | Description   | Actions and Agreements                                      | Owner        | Complete by date |
|-------------|---|---|--------------|------------------|
| 1           | <b>Suffolk County Councillors Report:</b>   |   |              |                  |
| 2           | <b>District Councillors report:</b>   |   |              |                  |
|             | <b>Community Partnership Report</b>   |   |              |                  |
| 3           | <b>Finance Report:</b> To be circulated   |   | <b>Clerk</b> |                  |
|             | <b>Payments</b>   | None at present   |              |                  |
|             | <b>Precept</b>  | £4,200 has been applied for                                 |              |                  |
| 4           | <b>Annual Review of Governance Documents:</b>   |   |              |                  |
|             | <b>AP01 - 1/21</b>  | Clerk to post updated documents onto the website            | <b>Clerk</b> |                  |
| 5           | <b>Councillor Vaccancies</b><br>One application has been received from Lindsay Last (Frank Hilder's partner). After some discussion, no decision was reached at the meeting |   | <b>All</b>   |                  |
| 6           | <b>Community area Lease:</b> Update   |   |              |                  |
|             |   | Lease signed, now needs to be registered with Land Registry | <b>Clerk</b> |                  |

|            |  |  |                |  |
|------------|--|--|----------------|--|
|            | <b>AP12 - 07/20</b>  | It was decided to progress the Kiwi quote £1,900 +VAT (Leaving debris on site) recognising that the lead time will probably put the cost into FY 2021/22.<br>Stephen will ask James Blyth (who farms the adjoining fields) if he will clear the debris from the fencing installation | <b>Clerk</b>   |  |
| <b>8</b>   | <b>Playing Field:</b> It was agreed that the play area was sufficiently safe to remain open. Temporary Covid and safety signage should be posted |  |                |  |
|            | <b>AP02 - 1/21</b>   | Clerk to organise signage  | <b>Clerk</b>   |  |
|            | <b>AP06 - 10/20</b>  | Frank offered to look at the damage to the swing with a view to repairing it - Update  |                |  |
|            | <b>AP07 - 10/20</b>  | Clerk to organise the automatic ROSPA report   | <b>Clerk</b>   |  |
| <b>9</b>   | <b>Playground and Defibrillator inspection.</b> Update   |  | <b>Frank</b>   |  |
| <b>10</b>  | <b>Neighbourhood Watch:</b> Update   |  | <b>Frank</b>   |  |
| <b>11</b>  | <b>Little Glemham PC website:</b> Update   |  | <b>Clerk</b>   |  |
|            | <b>AP04 - 1/21</b>   | Clerk to investigate a visit counter on the website to review usage  | <b>Clerk</b>   |  |
| <b>12</b>  | <b>Traffic on Church Road:</b> This issue is now with Steve Merry - Policy and development manager SCC: Update                                   |  | <b>Stephen</b> |  |
| <b>13</b>  | <b>Footpath between Church Road and Hoo Lane.</b> Update   |  | <b>Stephen</b> |  |
| <b>14</b>  | <b>Road Salt box on the green needs replacing -</b>  |  |                |  |
|            | <b>AP05 - 10/20</b>  | Stephen Burroughs has agreed funding. Clerk to organise  | <b>Clerk</b>   |  |
| <b>15</b>  | <b>Sizewell C:</b> Opportunity to comment on publications from the last month  |  |                |  |
| <b>16</b>  | <b>Planning</b>  | None   |                |  |
| <b>16</b>  | <b>Road Sign and Footpath Sign</b>   |  |                |  |
|            | <b>AP03 - 1/21</b>   | Clerk to report to county Council and Footpaths organisation   | <b>Clerk</b>   |  |
| <b>AOB</b> |  |  |                |  |

**Date of next meeting: Tuesday 9 March 2021**