

LITTLE GLEMHAM PARISH COUNCIL
Minutes of the Council meeting held on
Monday 12th November 2012 in the Parish Room

1. **Present from the Council:** Mr Peter Chaloner [Chairman] Stuart Hogg; Sue Hussey; Roger Blyth; Ceri Larman; Pat Trinder [Clerk]
2. **Present from the Public:** Mr David Wright;
3. **Apologies for Absence:** Philip Hope-Cobbold; Graham Peck [District Councillor] Colin Hart [County Councillor] PSCO Thora Taylor;
4. **Declaration of Interest:** None
5. **Minutes of the last meeting:** The Minutes of the meeting held on 15th October 2012 were unanimously adopted and signed as a correct record.
6. **Matters Arising from the 15th October Council meeting:**
 - [a] Community Area:** No major issues of concern had been identified during the October inspection. Roger had noted that the new dog waste bin was retaining a lot of water and wondered if the bin could be drained out, and then tilted, to alleviate the problem. He had only found 1 loose fence post, near to the stile, and had replaced a missing staple from another. One of the signs was also missing. As a matter of record, he expressed his concern about the security of the main gates, which would be very expensive to replace. Peter advised that he had replaced the missing window in the hut, from his stock of spares, and had put the new goalpost nets in place.
 - [b] Maintenance of highways/pavements/footpaths:** Following last month's report, an initial response had been received from Suffolk Coastal Services requesting details of the locations and type of litter reported. A reply from Highways regarding the possibility of putting appropriate signage on the A12, as suggested, was awaited.
 - [c] SNT Police Report:** A written report had been circulated. *[Copy to be filed with Minutes]* Councillors were pleased to note that there had been no further crimes recorded during October.
 - [d] Neighbourhood Watch:** Nothing to report.
 - [e] Proposed refurbishment of the village sign:** The Chairman welcomed Mr David Wright to the meeting. Having carried out a thorough inspection, Mr Wright confirmed that the existing pottery ceramic work was damaged beyond repair and in his view the only viable way forward would be to make a completely new sign which could be fixed inside the existing framework. The damaged sign would have to be dismantled and temporarily replaced, to enable a template to be made. The existing brass lettering was in reasonable condition and could be retained. He presented sketched drawings of his suggested design ideas for councillors to consider, along with examples of previous similar projects he had undertaken. Mr Wright confirmed that he would be pleased to undertake the work, and proposed to only charge the Council for the cost of the materials associated with the project. The Chairman thanked him, on behalf of the Council, for his generous offer which was greatly appreciated. On a Proposition by the Chairman, councillors unanimously agreed to accept Mr Wright's proposals, as presented, and an interim budget of £150 was allocated to the project. *[Mr Wright left the meeting at this point]*
 - [f] Four Village Bypass Working Party:** Stuart advised that the next meeting had been arranged for the 20th November which would link in with the current consultation.
 - [g] Replacement grit bin – Junction of Church Road and Tinkerbrook:** Roger confirmed that the replacement bin was now in position. Grit from the old bin would be used to fill it, and prominent posts would be put at either side of the bin to stop machinery getting too close in the future. It was also agreed to try to keep any overgrown nettles around the bin cut back.

7. **[a] Sizewell C Community Forum:** The Chairman reported on his attendance at the inaugural meeting of the forum held at Snape Maltings on the 8th November and briefly summarised the various points and topics discussed. Those present were introduced to the independent Chairman appointed by EDF Energy to oversee the business of the Forum and to chair its meetings. The Sizewell C initial proposals and options consultation documents will be available from 21st November 2012 and the Chairman presented details of the dates, times and venues of the forthcoming public exhibitions. The Stage 1 consultation will run for 11 weeks, closing on 6th February 2013 and Chairman urged councillors to attend one of the public exhibitions so that the Parish Council will be in a position to make an informed response to the consultation documents. He also asked councillors to come to the next meeting on 14th January 2013 with some firm ideas regarding any points they may wish to raise. EDF Energy, Suffolk County and Suffolk Coastal District Councils have agreed proposals to assist local parish and town councils in formally responding to the Sizewell C proposals and a jointly funded independent consultant has been recruited. This will be an exclusive resource for the town and parish councils to assist in drafting responses to the consultation and the clerk was asked to ascertain the process for booking time with the adviser. It will be each individual Parish Council's responsibility to submit its final response to EDF Energy, and it is also up to the parish to decide whether it shares their response with other bodies or individuals. It was noted that EDF have offered to make individual presentations to local councils during the formal consultation period and Stuart agreed to raise the possibility of organising one joint presentation via the Four Village Bypass Working Party. On a Proposition by the Chairman, it was unanimously agreed that an Extraordinary meeting would be convened, if deemed necessary to comply with the consultation response deadline, etc. **[A.P. Clerk; Stuart Hogg]**

[b] Update on EDF Energy's Public Consultation on Sizewell C: It was agreed that this item had been covered in Agenda item 7[a] above.

8. **Sizewell Parishes Liaison Group [SPLC] Sizewell C: SPLC Transport Questionnaire – October 2012:** The Chairman outlined some of the questions included in the questionnaire document, already circulated via email, and sought councillors' views and comments. After a brief discussion, the Chairman agreed to produce a draft response for consideration at the January meeting **[A.P. Chairman]**

9. **District Councillor's Report:** Nothing further to report.

10. **Revised Code of Conduct/Members' Register of Interests:** As requested, SCDC had confirmed that they had contacted those councillors who had not completed their Register of Interests forms on line. The Chairman urged those councillors who had still not yet completed their forms to do so at the earliest opportunity, particularly as failure to do so could well attract the attention of the Monitoring Officer.

11. **Planning:** Nothing to report.

12. **Finance**

[a] Financial Update:

The amount in the current account is:	£ 64.56
The amount in the deposit account is:	<u>£4,166.68</u>
Total	£ 4,231.24

[b] Invoice presented for payment:

- Boyd Sport & Play Limited [New supergoal nets] Amount: £ 48.00

After approved invoice has been paid **[£48.00]** the combined amount held in the accounts will be **£4,183.24**.

[c] Setting of annual budget 2013-14: [See attached]

[i] The Chairman referred to the NALC policy briefing document "Precepts Update" , which had been circulated. This document states that no precept should be formally approved until *after* the Tax Base figures are issued by the Billing Authorities at the beginning of December 2012. Therefore, whilst the Council can discuss and make a decision in principle on the level of precept required at the November meeting, this cannot be formally ratified until the January 2013 meeting.

Details of the proposed budget had been circulated. On a Proposition by the Chairman, councillors unanimously agreed that they were 'minded to' request a precept of £3,100 which was the same figure as last year.

*[ii]***C.A.B. & Disability Advice Service [East Suffolk]:** On a proposition by the Chairman, it was agreed to pay a donation of £50 to the C.A.B. and a donation of £30 to the Disability Advice Service – cheques to be drawn at the January 2013 meeting. **[A.P. Clerk]**

13. Schedule of meeting dates for 2013 to be held at 8.00 p.m. in the Parish Rooms: The following dates were unanimously agreed:

Monday 14 th January	Monday 8 th July
Monday 11 th February	Monday 9 th September
Monday 11 th March	Monday 14 th October
Monday 8 th April	Monday 11 th Nov [Budget meeting]
Monday 13 th May [Parish Annual Meeting]	
Monday 10 th June	

14. Any Other Business:

[1] Suffolk Hedgerow Survey Newsletter & 1998-2012 survey document: It was agreed to include this document in general circulation.

[2] Stuart reported that he had received several complaints about the overgrown hedge which was encroaching onto the footpath outside The White House, and it was agreed to contact the owner direct about the problem. **[A.P. Clerk]**

15. Date of next meeting: Monday 14th January 2013 at 8.00 p.m.

Signed as a correct record.....

Peter Chaloner
Date: 14th January 2013