

LITTLE GLEMHAM PARISH COUNCIL

Minutes of the Council Meeting held on Monday 11th June 2012 in the Parish Room

1. **Present from the Council:** Mr Peter Chaloner [Chairman]; Ceri Larman; Stuart Hogg; Pat Trinder [Clerk]
2. **Present from the Public:** Mr W G Dean;
3. **Apologies for Absence:** Sue Hussey; Roger Blyth; Philip Hope-Cobbold; Graham Peck [District Councillor]. Colin Hart [County Councillor] PCSO Thora Taylor;
4. **Declaration of Interest:** None
5. **Minutes of the last meeting:** The Minutes of the meeting held on 14th May 2012 were unanimously adopted and signed as a correct record.
6. **Matters Arising from the 14th May Council meeting:**
 - [a] Community Area:** Peter was disappointed to report another outbreak of vandalism. One of the shed windows had disappeared, along with the door padlock. Peter had replaced the window from his stock of spares, but had not replaced the lock, having repositioned the remaining door latches, so that the door can be closed. It was agreed to monitor this during forthcoming weekly inspections; On a Proposition by the Chairman, it was agreed to defer arranging the next Working Party date until the next Council meeting.
 - [b] Maintenance of highways/pavements/footpaths:**
 - [i] Complaint received by the Chairman about the overgrown state of the footpath on the East side of the A12 from The Knoll up to Glemham Hall Lodge:** The Chairman confirmed that he had been to look at the path which is very overgrown in parts. The clerk had reported the matter to Highways, who had agreed to carry out an inspection within the next 2 weeks. Highways had also confirmed that arrangements had been made for the potholes in Shop Lane to be repaired within the next 4 weeks.
 - [c] SNT Police Report:** A written police report for May had been circulated [*Copy to be filed with Minutes*] As a matter of information, the police had responded via email, to the council's earlier comments about the 'burnt out' car incident.
 - [d] Neighbourhood Watch Scheme:** Nothing to report.
 - [e] Proposed Refurbishment of the village sign:** Stuart was pleased to report that David Wright had managed to find time to inspect the sign, and assess the extent of the work needed. In his opinion, rather than try to repair the existing sign with like for like, the best long-term solution would be to create a completely new sign, using GRP or resin, and clean and re-use the brass lettering on the sign. David has already done two or three similar projects, which had proved very successful, and it was thought the new sign should last for approximately 20 years. Stuart thought the project cost would be in the region of £100, but would present more detailed costings at the next meeting. It was agreed that the old sign would have to be carefully dismantled, and photographs would be taken, to record original details, etc. The Chairman thanked Stuart, for progressing matters.
 - [f] Four Village Bypass Working Party update:** Stuart presented copies of a Press Release statement issued by EDF Energy, dated 15th May'12, and the formal minutes of the meeting of the Four Villages group, held on 27th April'12. Following the meeting, there was an article in the EADT and Richard Ayres gave an interview on Radio Suffolk. Whilst there are no further meetings planned at present, it is expected that one will be held once the traffic survey consultations have been completed. Progress seems to be slower than anticipated but it is hoped further progress will be made by the autumn.

[g] **Provision of "fido" dog waste bin in Community Area:** The clerk confirmed that a "Larkin" dog bin, at a cost of £250 + VAT had been ordered, as agreed at the last meeting. The Chairman had provided a photograph, identifying the exact preferred location for the bin, and this had been forwarded to SCDC.

7. **District Councillor's Report:** The clerk read a brief report in Graham's absence. It was noted that the District Council is still awaiting clarification of the legal items relating to the proposed Code of Conduct.

8. **Revised Code of Conduct:** Documentation received from S.A.L.C. had been circulated via email. The Chairman felt that the information received so far remained unclear, incomplete and misleading, and retained his view that LGPC should eventually adopt the same Code of Conduct as the District Council, once details become available. In the meantime, it was agreed to adhere to existing procedures.

9. **Planning:** Nothing to report.

10. **Finance:**

[a] Financial Update:

The amount in the current account is: £ 10.95
The amount in the deposit account is: £4,065.80

Total: £4,076.75

[b] Invoice presented for payment:

- P Chaloner – Reimburse cost of items for damaged

Goal post [Minute Ref: 7[a] LGPC meeting 14.5.12 refers] Amount: £ 31.80

After approved invoice has been paid [**£31.80**] the combined amount held in the accounts will be **£4,044.95**.

[c] Signing off Annual Return for 2011/12: The full accounts had been circulated via email, as agreed, and no queries/questions had been raised. On a Proposition by the Chairman, councillors present unanimously agreed that the accounts should be accepted and signed off ready for the internal audit.

11. **Any Other Business**

[a] Receipt of Suffolk Coast & Heaths AONB Management Plan Review Consultation documents: Receipt of the above was noted and would be kept on the council's files for future reference.

[b] Audit Commission: Consultation on appointment of external auditor for 2012/13 and future years: No objections were raised to the proposed re-appointment of the Council's current auditor, BDO LLP, to audit the annual return of Little Glemham Parish Council for five years from 2012/13. The appointment would commence on 1st September 2012.

[c] SCDC – Scrutiny Committee – Review of Planning & Housing Services: Letters had been received and circulated; it was agreed to make no further comment at this stage.

[d] S.A.L.C. – Agenda papers for the meeting to be held on 18th June'12 at the Riverside Centre had been received and circulated.

[e] C.A.B. – The current Annual Report and an invitation to attend their A.G.M. on 11th July'12 had been received.

12. **Date of next meeting:** Monday 9th July 2012 at 8.00 p.m.

Signed as a correct record.....

Peter Chaloner

DATE: 9TH July 2012

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