

## LITTLE GLEMHAM PARISH COUNCIL

### Minutes of the Council meeting held on Monday 9<sup>th</sup> January 2012 in the Parish Room

1. **Present from the Council:** Mr Peter Chaloner [Chairman] Sue Hussey; Ceri Larman; Stuart Hogg; Roger Blyth; Graham Peck [District Councillor] Pat Trinder [Clerk]
2. **Present from the Public:** None
3. **Apologies for Absence:** Philip Hope Cobbold; Colin Hart [County Councillor] PCSO Thora Taylor;
4. **Declaration of Interest:** None
5. **Minutes of the last meeting:** The Minutes of the meeting held on 14<sup>th</sup> November 2011 were unanimously adopted and signed as a correct record.
6. **Matters arising from the 14<sup>th</sup> November meeting:**
  - [a] Community area:** The Chairman confirmed that the repair to the goal post had been carried out by Peggs of Aldeburgh satisfactorily and the post had been put back in situ. Peter had paid the invoice for the repair, at a cost of £15 + V.A.T. and this was included in the Accounts for Payment. Items noted during the November and December inspections included the 3 broken fence posts reported earlier; cracks appearing on the surface of one of the big swing seats and the increasing number of holes in the goal post nets. It was felt that replacement of the nets was not a priority issue, and whilst the condition of the swing seats did not present a danger to the public at present, Peter felt that the Council may have to budget to replace them in the future. For future reference, it was noted that replacement equipment previously purchased from Wicksteed had proved to be of better quality than that provided by the original supplier. It was agreed to monitor the situation. Further maintenance work would be carried out at the next working party, in the spring. The Chairman reported that he had researched replacement costs for the goalposts and Councillors supported his Proposition to increase the unit cost included in the Council's Asset Register to £550, with immediate effect. It was also agreed to notify the Council's insurers accordingly. *[A.P. Clerk]*
  - [b] Maintenance of highways/pavements/footpaths:** The Chairman had received a complaint about the narrowness of the footpath that goes up the west side of the A12, travelling south, due to bank slippage onto the path. It was agreed to contact Highways *[A.P. Clerk]*
  - [c] SNP Police presence:** A written police report for November and December 2011 had been circulated *[Copy to be filed with Minutes]*
  - [d] Neighbourhood Watch Scheme update:** Nothing to report.
  - [e] Proposed refurbishment of the village sign:** Sue had not been able to progress matters, due to circumstances beyond her control, but she hoped to meet someone else on site to see if they could carry out the specialist repair work required to repair the ceramic picture. With regard to the renovations to the timber frame, Stuart agreed to approach someone who may be prepared to carry out the necessary work. It was hoped to report further progress at the next meeting.
  - [f] Four Villages Bypass Working Party Update:** Stuart reported on progress since the last meeting. Following the publication of the revised joint statement, Dr Poulter had agreed to arrange a meeting with Theresa Coffey to discuss how they can put something together to support the group's proposals. Following this, a further working party meeting will be arranged, and the 'Chairs' of each Parish Councils will be invited to attend.

**[g] County/District Council Grant Funding towards cost of painting the outside of the Parish Rooms:** The Chairman referred to the emails received from Colin Hart and Graham Peck since the last meeting, which had concluded that best way forward would be for Colin to contribute towards the costs from his Locality Budget. It was noted that a formal application will have to be made, as all Locality Budget expenditure is subject to officer approval. Peter reported on his attendance at a recent Parish Room Committee meeting, and hoped to receive copies of two quotations for the work, in the near future, so that the matter could be progressed.

7. **District Councillor's Report:** Graham had very little to report following the Christmas and New Year holiday period. The District Council was trying to offer further clarity on the Localism Act. The new approach to planning is based on giving Parish Councils and village communities a greater say on future development, and 'new builds' etc. With regard to the Local Development Framework, it is still not clear what will be decided in terms of housing. There is a 'big push' for empty houses, thought to be in the region of 600,000 properties in the East of England, to be brought into the overall mix. As reported last month, the Scrutiny Committee will be focusing on housing during 2012; there are a lot of issues being raised relating to Felixstowe.
8. **Local Development Framework [Draft] Pre-Submission Core Strategy & Development Management Policies Development Plan Document November 2011:** It was noted that the pre-submission consultation process will begin within the next few weeks and a copy of the document will be sent to LGPC for comment, at that stage.
9. **Planning:** Nothing to report.

10. **Finance:**

**[a] Financial Update:**

The amount in the current account is	£ 86.42
The amount in the deposit account is	<u>£3,515.39</u>
	<b>Total: £3,601.81</b>

**[b] Invoices presented for payment:**

- Bus Shelter cleaning for Oct/Nov/Dec'11  
[3 hours @ £6.08 per hour]..... Amount: £ 18.24
- Clerk's invoice for salary & expenses  
[Oct/Nov/Dec'11] ..... Amount: £ 230.46
- HM Revenue & Customs..... Amount: £ 48.98
- P Chaloner – Reimburse Goal Post repair costs;  
[Community Area, Peggs Aldeburgh Invoice;  
Minute Ref. 9[ii] LGPC meeting 14.11.11 refers] Amount: £ 18.00
- C.A.B. – Donation [Minute ref: 9[ii] LGPC  
Meeting 14.11.11 refers]..... Amount: £ 50.00
- Disability Advice Service: Donation [Minute  
Ref: 9[ii] LGPC meeting 14.11.11 refers]..... Amount: £ 30.00
- E-ON Street Lighting [1.10.11 – 31.12.11]..... Amount: £ 13.05

After approved invoices have been paid [**£408.73**] the combined amount held in the Accounts will be **£3,193.08**.

**[c] Precept for 2012-13:** The precept has been formally requested from SCDC. The amount is for £3,100 as agreed at the November 2011 meeting.

11. **Changes to Out of Hours Services in Suffolk Coastal:** Copies of a letter received from the Wickham Market Partnership had been circulated. Councillors discussed at length the points made in support of their wish to seek a deferment of the proposed action until at least April 2012, to allow a proper consultation process, instigated by the PCT, that engages with all the parishes affected by these proposed changes. The Chairman was anxious not to undermine in any way Wickham Market's case for retaining the present arrangements and councillors supported his Proposition to note the information received, and take no further action at this time.
12. **New Electoral Register:** A new version of the electoral register has been produced, in force from 1<sup>st</sup> December 2011. This was circulated at the meeting and its details noted and agreed.
13. **Any Other Business:**
  1. Suffolk ACRE Community Buying Ltd – Oil: It was agreed to retain this information in file.
  2. RoSPA – 2012 Annual Play Area Inspection: A letter had been received, confirming that prices have again been held at the 2010 level;
  3. SCDC: Suffolk County Parish Hedgerow Survey: Copies of the survey had been circulated; *[Copy to be kept on file]*
  4. SCDC: Community Environmental Action Fund [Up to £1,000]: Details were circulated and the information would be kept on file.
  5. NALC – Repeal of the Local Government [Discretionary Payments] Regulations 1996: It was agreed to keep the details, already circulated, on file.
14. **Date of next meeting: Monday 13<sup>th</sup> February 2012**

Signed as a correct record.....

Peter Chaloner

**Date:** 13<sup>th</sup> February 2012